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**HMAS CANBERRA - HMAS SHROPSHIRE  
Association (WA Division) Inc**



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HMAS CANBERRA HMAS SHROPSHIRE Association (WA Division) Inc

**Minutes of Committee Meeting conducted on Saturday 18 August 2012.**

1. The first monthly meeting of the reactivated HMAS CANBERRA HMAS SHROPSHIRE Association WA Division was held at the Fremantle Navy Club, High St, Fremantle WA
2. Apologies were accepted for the following personnel were unable to attend the meeting:
  - Theresa Blackman
  - John Scarfe
  - Ray Graham
3. The following personnel attended the Meeting:
  - Lee Webster
  - Wade Green
  - Bill Kynaston
  - Greg Brumby
  - Dave Shine
  - Mark Bohle
  - Wayne Faulkner
  - Jack Gallagher
  - Tony Robinson
  - Donovan Yates
  - Allister Daish
4. The Meeting Agenda
  - Minutes from previous meeting
  - Brief status of Incorporation of Association in WA
  - Constitution
  - Officer Bearers
  - Association Commitments
  - Membership
  - New Business
  - Meeting Closed 12:45
5. Lee Webster opened the meeting at 11:10 and welcomed all attendees. Individual committee member introduction were made. A brief on the current status of the of the incorporation

process for the WA Branch was provided outlining that all the relevant paperwork had been completed and submitted and is now awaiting WA State Government approval. Lee discussed that the Association remains active in NSW and Victoria but unfortunately is inactive in all other states.

6. Lee provided a copy of the draft constitution and summarised the contents. All members will be provided with an electronic copy of the constitution to provide comment and suggest any possible changes that may be required.
  
7. Volunteers for the committee positions of Secretary, Treasurer and Membership Coordinator were tabled. Greg Brumby nominated for the position of Secretary, Mark Bohle nominated for the position of Membership Coordinator and Dave Shine nominated for the position of Secretary. These nominations were accepted by the committee and the positions are now filled by the volunteers. Committee positions will be filled by the incumbents for a maximum term of two years. Each position will be available for re-election after a period of one year has expired. A one year gap should be allowed before an office holder is eligible to hold that position again.
  
8. Lee Webster discussed the intention to hold Association Meetings on the 3<sup>rd</sup> Saturday of every month at the Fremantle Navy Club. He also discussed the need to hold an Annual General Meeting once the Association was fully incorporated and operational.
  
9. Wayne Faulkner raised the issue of maintaining historical records of HMAS Canberra/HMAS Shropshire Association meetings. He also thought it was worthwhile preserving any documentation from the original association and also any documentation or memorabilia from HMAS Canberra or HMAS Shropshire. Wayne thought his family may have some historical records that would be worth preserving.
  
10. Lee Webster discussed tabled the proposed annual Association commitments these are:
  - a. Monthly Committee Meetings
  - b. Anzac Day March
  - c. Memorial Service
  - d. Annual Association Dinner.
  - e. Reunions

These commitments were accepted by the committee and will be used as the basis of the Association's annual activities for planning purposes.

11. Association membership was discussed with the following membership types being agreed to:

- a. Normal Membership
- b. Associate Membership
- c. Social Membership
- d. Honorary Life Membership

All membership types and eligibility criteria are described in the constitution. Bill Kynaston, Jack Gallagher and Ernie Rutland were nominated by Lee Webster for Life membership for serving as crew members of HMAS Canberra 1 or HMAS Shropshire. These nominations were accepted by the committee.

12. Membership Fees were discussed and it was agreed that in order to fund association activities it is necessary to charge an annual membership fee. The amount of \$50 was proposed as appropriate for full membership and \$30 for social or associate membership. These fees were unanimously agreed to by the committee.

13. Bill Kynaston read an article in the RSL Listening Post newsletter regarding access to new government funding initiatives. This funding may be available for the Association to assist us in becoming financial. It was decided that further investigation into accessing this funding is warranted.

14. New business was called for with the only new business being that care needed to be observed when handling electronic media to avoid inappropriate comments or pictures being linked to the Association website.

15. Next meeting will be held at the Navy Club Fremantle on Sat 14 September 2012.

16. Meeting was closed at 12:45

Lee Webster

President

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(WA Division) Inc

